

Town of Shoreham • 297 Main Street • Shoreham, VT 05770 • (802) 897-5841

APPLICATION FOR LAND USE PERMIT [January 2023]

Non-refundable \$15 Recording Fee must accompany this form. Permit Fees refundable until date of decision to approve, deny, or refer.

Incomplete applications will not be processed until ZA determines they are complete.

WARNING: State permits may be required for the project.

Call 802-786-5907 to speak to the State Permit Specialist before beginning any construction.

(1) Owner name(s)

Form for owner information including mailing address, telephone numbers (Home, Work, Cell), and email addresses for Owner 1 and Owner 2.

(2) Applicant name if different from Owner:

Form for applicant information including mailing address, telephone numbers (Home, Work, Cell), and email address.

(3) 9-1-1 Address of property:

Form for parcel ID(s) and District selection (LDR, VRD, VCD, MDR, AG).

(4) Type of permit:

[Permitted (ZA approval) / *Conditional (may require Hearing, ZA' discretion)]

Large form for permit type selection, categorized into Residential Construction, Commercial Construction, Property Uses, Permits-Other, Land Division, Change of Use, Protected Uses, and Ag Structure.

(5) Briefly describe the proposed activity (Commercial requires more extensive narrative):

(6) Attached: Sketch plan, Site plan, Hearing Application, Other:

The applicant shall include a site plan or sketch (separate paper or p. 2, noting "North" & footage measurements) accurately showing the location of the proposed construction with respect to the property boundaries and other structures, or the proposed boundaries of the properties in the case of a parcel division.

I/we hereby certify that the statements on this Application are correct and that I/we will comply with the Vermont and Shoreham regulations covering the work to be done. [Owner(s) & Applicant, if different, must sign.]

Form for signatures and dates of Owner, 2nd Owner, and Applicant, along with Permit & Recording Fees Paid information.

SKETCH PLAN (not to scale, so list all footage measurements)

Parcel ID: _____

Please answer all questions to prevent delays, or indicate reason for not providing an answer (e.g. "NA" for Not Applicable). Call the ZA if you have trouble locating information or have questions. (897-2668).

Rear Parcel Boundary

Frontage: length along road Setback: distance from center of road to closest part of structure

- ① Road Name: _____ ② North in which direction?
 2nd Road, if corner lot: _____ ↑ ↓ ← →
- ③ Lot size: _____ acres; ④ Size of new structure: ____ x ____; number of stories: ____; height: ____
- ⑤ Frontage: _____' (2nd road frontage if corner lot _____')
- ⑥ Label project structure, show distances in feet from boundaries & other structures.
- ⑦ Use "X" to mark location of other structures, List: _____
 (use second sheet if needed)
- ⑧ Total Footprint of all structures: _____ sq ft; ⑨ Square footage of drive, parking spots: _____ sq ft
- ⑩ State Water/Wastewater Permit: Have Not needed Attach copies of permit or application
 Town/State Access Permit: Have Not needed (or provide permit number).
- ⑪ Distance from center of road to project: _____' (from center of 2nd road, if on corner _____')
- ⑫ Footages: project to rear boundary line: _____'; to boundary line A: _____'; to boundary line B: _____'

Commercial Categories Full list on **Zoning Fees Schedule**. Some uses may carry different or additional fees These categories are for *uses* not *construction* or other miscellaneous uses. Contact ZA for assistance if not sure or yours is not listed.]

- Misc:** Accessory Use (\$50) • Home Occupation (\$10) • Day Care, < 6 (\$25) • Group Home, < 8 (\$40) • Sawmill (\$40)
- Group A (\$60 minimum):** Accessory On-Farm Business • Adaptive Reuse • B&B • Contractor Yard • Day Care (6+) Group Home (8+) • Boarding House/Inn • Home-based Business • Recreation, Outdoor • Residential Care Retail, secondary (\$60 fee or as noted on schedule)
- Group B (\$75 minimum):** Campground • Mixed Use • Mobile Home Park • Motor Vehicle Repair • Quarry • Restaurant Recreation, Indoor • Vet Clinic • Wholesale (\$75 fee or as noted on schedule)
- Group C (greater of \$100 or 20¢/sf):** Ag Processing • Bulk Fuel, Co-generation • Clinic, Med • Gas Station • Hotel/Motel/Lodging Laundromat • Light Industry • Marina • Mini/Self Storage • Retail (primary) • Telecomm • Warehouse